

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)      Comments on Civil Service Commission - WETA Television Training Program: "From Nine to Five"					
FROM:      Director of Training 819 - 1000 Glebe		EXTENSION <div style="border: 1px solid black; width: 50px; height: 20px; margin: 5px auto;"></div>	NO.      DTR-4302 <hr/> DATE      1 JUL 1969      25X1		
TO: (Officer designation, room number, and building)	DATE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">RECEIVED</th> <th style="width: 50%;">FORWARDED</th> </tr> </table>	RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
RECEIVED	FORWARDED				
1. Deputy Director for Support 7D18, Headquarters	<div style="font-size: 1.5em; font-family: cursive;">12/18/65</div>	<div style="font-size: 1.5em; font-family: cursive;">[Signature]</div>	<div style="font-size: 2em; font-family: cursive;">Training-3</div>		
2.      DO/S Legality					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

SECRET

DTR-4302

69-5624

15 DEC 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Comments on Civil Service Commission -  
WETA Television Training Program:  
"From Nine to Five"

REFERENCE : Memo dtd 16 Sep 69 to DD/S frm DTR,  
same subject

1. Following up on the action indicated in paragraph 6 of referent memorandum, Mrs. [ ] Chief, Clerical Training Faculty/Support School attended a workshop at the Civil Service Commission on 15 October 1969. Purpose of the workshop was to update training materials related to the Civil Service Commission's WETA program "From Nine to Five."

25X1

2. During the workshop, Mrs. Stromberg, Associate Director, Communications and Office Skills Training Center of the Civil Service Commission, told the assembled group that although it was recognized that major changes needed to be made in the television script and that approximately four of the presentations needed to be completely rewritten and refilmed, there were insufficient funds to permit these changes to be made at this time.

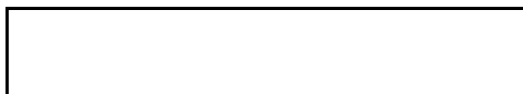
SECRET

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

SECRET

Approved For Release 2003/05/05 : CIA-RDP84-00780R003100110007-1

3. As you know, the major objection voiced by our Clerical Training Faculty after participating in the pilot running of this program in 1968 was the poor quality of the film strips. Although there are now provisions for better questionnaires, more realistic quizzes, and more complete description of training techniques for discussion leaders, the film strips have not been changed. Our Clerical Training Faculty considers that higher quality films are fundamental to the success of the entire venture. Therefore, I recommend that we do not consider participating in this program until such time as the quality of the film strips is improved.



HUGH T. CUNNINGHAM  
Director of Training

25X1

Approved For Release 2003/05/05 : CIA-RDP84-00780R003100110007-1

SECRET